

### ***Allowable expenses***

- CBO Staff Salaries (towards effort allocated for the completion of the project)
- Travel/transportation –Domestic (project related travel for meetings, conferences, seminars, workshops and trainings to present results)
- Materials and Supplies (printing and reproduction of educational/ promotional materials and publications)
- Honoraria for non-FIU faculty who may be guest lecturing, or providing training (for professional service costs)
- Participant support costs (if applicable to the project: ex. stipends/gift cards as incentives for completion of needs assessment –(non-human subjects research)
- Postage
- Food expenses are allowed but cannot exceed 5% of the total budget. Food expenses should be limited to events involving needs assessment participants, formal presentation of project progress and/or findings, and collaboration meetings related to the scope of the proposal
- FIU Faculty salaries – faculty on awarded projects will be provided with up to \$1,500 in effort support for their time on the project (support will come from FIU-RCMI Community Engagement Core, not the project funding)

### ***Non-allowable expenses***

- Alcoholic beverages
- Bad debts
- Memberships, subscriptions and professional activity costs
- Building utilities and maintenance
- Contributions and donations
- Entertainment costs
- Fines, penalties, damages
- Fund raising and investment management costs
- Clinical or diagnostic services (ex. clinical supplies used to provide testing and/or diagnose STIs and non-communicable diseases)